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SECTION 705.00– MAINTENANCE ACTIVITIES

Maintenance activities being done by either the Railroad Company or ITD on railroad right-of-way shall be done in a manner to minimize disturbance of highway and railroad operations. There must be early communication and coordination between ITD and the Railroad Company. For some activities, the Railroad Company or ITD maintenance may need to coordinate with ITD Utility/Railroad Unit to prepare and execute agreements for work activities on railroad right-of-way.

705.01 General Highway Maintenance. Some Maintenance activities on Railroad Right-of-way working within twenty-five (25) feet of a railroad tracks may require railroad protective services. ITD must give a minimum of fifteen (15) days notification to the Railroad Company prior to the start of work. This time is required to obtain railroad flagging personnel and for locating buried railroad facilities (see [Appendix B](#) for railroad contact names and telephone numbers).

The Railroad Company will determine whether railroad flagging or other railroad protective services will be required during the highway maintenance work and arrange for these services. ITD is responsible for the expenses of railroad flagging and other railroad protective services. Railroad flagmen and other railroad representatives have the authority to stop any work activity on railroad Right-of-way.

ITD is responsible for requesting locates of buried utility facilities from the various utility companies that may have facilities on railroad Right-of-way a minimum of two (2) business days prior to the start of ground disturbing activities in accordance with of [Idaho Code 55-2200](#).

705.02 Railroad Crossing Maintenance. ITD is responsible for the advanced railroad crossing warning signs, stop signs, and pavement markings at ITD railroad crossings.

Immediately notify the Rail-Highway Safety Coordinator and the Railroad Company of damaged/malfunctioning railroad crossing signals, damaged/missing railroad crossing signs, damage to railroad structures, or other imminent safety concerns.

Notify the Railroad Company and the Rail-Highway Safety Coordinator of any rough or damaged railroad crossing surface material.

Notify the Railroad Company and the Rail-Highway Safety Coordinator of highway sight restrictions at ITD railroad crossings including vegetation/weed growth.

Notify the Regional/Maintenance Engineer and the Rail-Highway Safety Coordinator of the installation of additional railroad tracks or adjustment of track elevation at ITD railroad crossings that may impede the travel of low-clearance vehicles.

705.03 Winter Highway Maintenance. ITD maintenance personnel are to use caution when plowing snow across railroad tracks. For more details on ITD procedures regarding snow plowing activities across railroad right-of-way refer to the ITD [Maintenance Manual Section 330.50](#).

SECTION 710.00 – EMERGENCY RAILROAD CLOSURE ACTIVITIES

If an emergency event (e.g. highway collision at railroad crossing, railroad signal malfunction, vehicle stopped on the crossing or stuck on tracks, etc.) occurs, immediate action must be taken to ensure safety

to approaching trains and the public. [Appendix B](#) has a current list of Railroad Company contacts to be used during emergencies and the ITD [Maintenance Manual Section 322.04](#) gives details of the procedures to follow for railroad closures.

Railroad Companies display emergency 1-800 numbers and DOT Crossing Numbers at public at-grade crossings and at some private at-grade crossings for individuals to call in case of a crossing emergency.

All crossing emergencies/incidents must be reported to the Rail-Highway Safety Coordinator by Railroad Companies and by the Idaho Office of Highway Safety.

SECTION 715.00–RAILROAD MAINTENANCE ACTIVITIES

Railroad Companies maintain at-grade railroad crossings at their expense. The following applies:

- The area between the rails of the railroad track and a minimum of two (2) feet outside each rail in accordance with [Idaho Code 62-306](#).
- Railroad crossing signs, except for the advanced warning and stop signs, and railroad crossing signals (not traffic signals).
- Any crossing equipment on Railroad Company Property.

The expense of replacing or repairing damaged railroad crossing signals is in accordance with existing Railroad Agreement on file with the Utility/Railroad Unit and Administrative Policy A-14-01.

Railroad Companies are responsible for spraying and eliminating all noxious and invasive weeds on their right-of-way unless the Railroad Agreement states otherwise. Railroad Companies should be notified of noxious and invasive weeds within their right-of-ways on highway easements. See [Appendix B](#) of the Railroad Guide for railroad contact names and numbers.