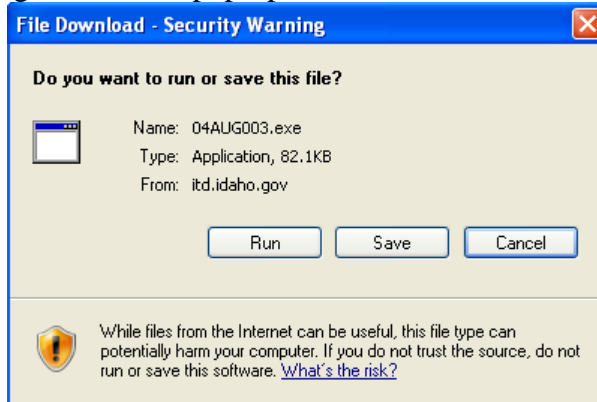


## Instructions for using EBS (Electronic Bid Schedule) Files

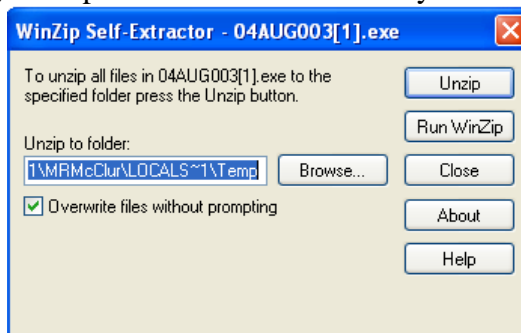
- 1) Install the correct version of Expedite (If you haven't already)  
Install Links, are located on the bottom of the Web Page
- 2) Locate the desired EBS File – Link (ie 01JAN001.EBS File)
- 3) Click on the Link
- 4) A Dialog Box should pop-up



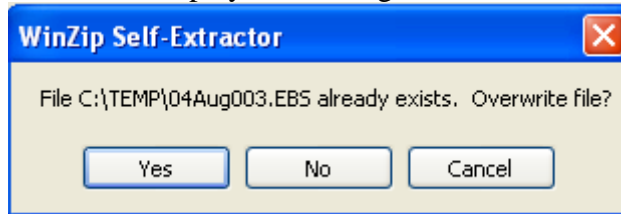
- 5) Click Run (Button)
- 6) Another Dialog Box might pop-up (Depends on your Internet Explorer Security Settings)



- 7) A third Dialog Box will pop-up (Asking where you want the File to go - your local Hard Drive or a Network Drive). Default location is C:/Documents and Settings/<your Username>/Local Settings/Temp. It is recommended that you change this Folder Path.



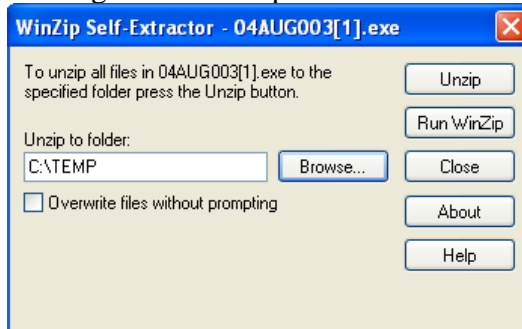
- 8) It is recommended you uncheck “Overwrite files without prompting”. To protect previous downloads. It will display this Dialog Box, if the EBS File has been downloaded already:



- 9) Click on the Browse(Button)

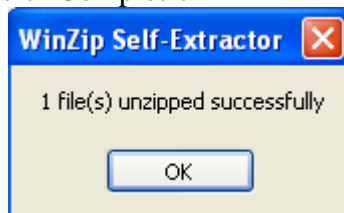
- 10) Locate the Folder, where you want the File downloaded (UnZipped)

C:/Program Files/Expedite or C:/TEMP or Other Path (Your Choice)



- 11) Click the UnZip (Button)

- 12) Successful Completion



- 13) Click the OK (Button)

- 14) Click the Close (Button)