

Full Fee Application For Registration

Idaho Transportation Department



→ Please Print or Type – Do Not Use Red Ink – See Instructions Below and on Reverse Side

Idaho Account Number		Employer Identification Number		U.S. DOT Number		Application Effective Date		Registration Year	
Name and/or DBA <input type="checkbox"/> Check if Name Change						Contact Person			
Business Address <input type="checkbox"/> Check if Address Change			City		State	Zip Code	Phone		Fax
Mailing Address <input type="checkbox"/> Check if Address Change			City		State	Zip Code	E-Mail		

1*	2	3	4	5	6	7	Power Units Only				13	14	15	16	
							8	9	10	11					12
Action Code	Base Juris.	Unit Number	Veh. Year	Veh. Make	Complete Vehicle Identification Number	Veh. Type	Fuel Type	Combined Gross Weight	Mileage	E/A	Oper. Type	Name of Titled Owner	Idaho Title Number	Idaho Plate	Reg. Fees

*Column 1, Action Codes: A.....Add a power unit R.....Renew a power unit P.....Add a permanent trailer 1YA ...Add or renew a 1-year annual trailer 1YS ...Add or renew a 1-year staggered trailer CChange vehicle information - indicate reason below: DDelete a vehicle registration - indicate reason below:	FOR OFFICE USE ONLY			Registration Fee Total: _____ Idaho Base Plate Fees: @ \$3.00 each, @ \$6.00 each: _____ Safety & Insurance Fees: @ \$3.00 each (see instructions): _____ Administration Fees: @ \$4.00 each unit: _____ EMS Fees: @ \$1.25 (power units only): _____ Project Choice Fees: @\$3.00 (power units 60,000 or less): _____ Temporary Vehicle Clearance (TVC) Fees: @ \$18.00 each: _____ Other Fees (describe): _____ Other Fees (amount): _____ Make checks payable to State of Idaho Total Fees Due: \$ _____	
	<input type="checkbox"/> Account Status <input type="checkbox"/> Receipted HVUT <input type="checkbox"/> HVUT Filed at CVS Filed Date: <input type="checkbox"/> Insurance Verified <input type="checkbox"/> DOT # Verified <input type="checkbox"/> Weight Change: <input type="checkbox"/> Complete Temporary <input type="checkbox"/> Duplicate Registration <input type="checkbox"/> Replace Plate: <input type="checkbox"/> Replace Sticker: <input type="checkbox"/> Other:	<input type="checkbox"/> Counter <input type="checkbox"/> Mail <input type="checkbox"/> Company Fax <input type="checkbox"/> Company Phone <input type="checkbox"/> Port Fax: <input type="checkbox"/> Port Phone: <input type="checkbox"/> In Office Transfer From: <input type="checkbox"/> County <input type="checkbox"/> IRP <input type="checkbox"/> Unit: <input type="checkbox"/> Plate <input type="checkbox"/> Cab Card Returned Date:	Amount Paid: <input type="checkbox"/> CK <input type="checkbox"/> CC <input type="checkbox"/> Cash Date Paid: _____ Entered By: Date: _____ TVC: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Counter Pickup <input type="checkbox"/> Mailed <input type="checkbox"/> Express Date: _____ By: _____ <input type="checkbox"/> TVC only <input type="checkbox"/> Cab Card <input type="checkbox"/> Plate <input type="checkbox"/> Sticker	Applicant Signature _____ Date _____	

Instructions For Completing Full Fee Application For Registration

Carrier Information

- **Idaho Account Number** - Number assigned by the Idaho Transportation Department (ITD). Leave blank if new. All transactions with ITD will use this number.
- **Employer Identification Number** - Registrant's Federal Identification Number.
- **U.S. DOT Number** - Number issued by the Federal Department of Transportation, or Idaho State Police (for Idaho intrastate-only carriers).
- **Application Effective Date** - Indicate the effective date for this transaction.
- **Registration Year** - The registration year applicable to this transaction.
- **Name and/or DBA of Registrant** - Name of person, firm or corporation as it will appear on the registration (cab card). If applicable, include your DBA (Doing Business As). All registrations, permits, endorsements and correspondence for this account number will reflect this name.
- **Business Address** - The street address or directions where registrant's business is located.
- **Mailing Address** - All account correspondence and identification will be mailed to this address.
- **Contact Person** - Name of person able to answer inquiries regarding this account.
- **Phone** - Telephone number of contact person above.
- **Fax** - Company or contact person's fax number.
- **E-mail** - Electronic address (if available).

Vehicle Information

1. **Action Code** - Indicate appropriate code from the list on the front of the application.
2. **Base Jurisdiction** - List two-letter abbreviation of the state or province where the vehicle is based.
3. **Unit Number** - Maximum of seven (7) letters or numbers used to identify the vehicle.
4. **Vehicle Year** - Manufacturer's vehicle model year.
5. **Vehicle Make** - Manufacturer's vehicle make.
6. **Vehicle Identification Number** - Complete VIN as shown on title.
7. **Vehicle Type** - **TR** = Tractor, **TK** = Truck, **MT** = Mobile Home Toter, **TT** = Truck-tractor, **BS** = Bus, **ST** = Semi Trailer, **FT** = Full Trailer
10. **Mileage** - For power units over 60,000 combined gross weight, you must list the actual Idaho mileage traveled during the previous July 1 through June 30 mileage reporting period. If no Idaho miles were operated during that time, mileage may be estimated by using the standard 11,000 mileage estimate, or by providing your own estimate from the Full Fee Mileage Guidelines form.
11. **Estimated/Actual (E/A)** - Indicate whether the mileage you have listed is estimated (E) or actual (A).
12. **Operation Type** - Fill in the operation type code from the criteria below:

<u>Vehicle hauls:</u>	<u>Code:</u>
• Only farmer's own farm commodities/equipment.....	F (Farm)
• Only exempt commodities (other than farm).....	E (Exempt)
• Non-exempt commodities, but only carrier's own	P* (Private)
• Non-exempt commodities for hire , but only in Idaho	H* (Haul for Hire)
• Non-exempt commodities for hire across state lines	I* (Interstate) (or as part of an interstate operation)

Examples of exempt commodities: Logs, Unprocessed Agriculture, Wood Chips, Livestock, Mining Products, Intrastate Sand & Gravel, and Milk Haul.

Examples of non-exempt commodities: Equipment, General Freight, Hazardous Materials, and Interstate Sand & Gravel.

For more information regarding commodity exemptions, contact Commercial Vehicle Services (for intrastate commodities) or the Federal Motor Carrier Safety Office at (208) 334-1842 (for interstate commodities).

Columns 8-12: Power units only

8. **Fuel Type** - **D** = Diesel, **G** = Gas, **P** = Propane
9. **Combined Gross Weight** - Indicate the unladen weight plus the weight of the heaviest load to be carried on any vehicle combination. Note: For vehicles 55,000 pounds and over, provide proof of payment or suspension of Federal Heavy Vehicle Use Tax (HVUT) by including a copy of the receipted Federal Form 2290, Schedule 1, for the current year. This form may also be filed directly through Commercial Vehicle Services, with any checks made payable to the U.S. Treasury.

13. **Name of Titled Owner** - For Idaho-based vehicles. Indicate the current owner's name as it appears on the vehicle title.
14. **Idaho Title Number** - For Idaho-based vehicles. If newly-purchased, provide a copy of the Idaho Application for Certificate of Title.
15. **Idaho Plate** - For Idaho-based vehicles. Leave blank if a plate has not yet been issued.
16. **Registration Fees** - Calculate the registration fee from the fee chart below or from the separate chart for vehicles over 60,000 pounds.

***P & H** - Pay \$3.00 insurance fee
 ***H** - Form E insurance must be on file with Motor Carrier Services.
 ***I** - Obtain federal USDOT number, and file the annual Unified Carrier Registration (UCR) online at www.ucr.in.gov or contact Motor Carrier Services.

Comb. Gross Weight	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Make checks payable to: <b style="text-align: center;">State of Idaho Mail to: Motor Carrier Services PO Box 34, Boise ID 83731 Counter and Express Mail: Motor Carrier Services 3311 W State St, Boise ID 83703 Phone: (208) 334-8611 E-carrier Phone: (208) 334-8255
1-16,000	\$48.00	44.00	40.00	36.00	32.00	28.00	24.00	20.00	16.00	12.00	8.00	5.00	
16,001 - 26,000	\$143.40	131.00	120.00	108.00	96.00	84.00	72.00	60.00	48.00	36.00	24.00	12.00	
26,001 - 30,000	\$223.80	205.00	187.00	168.00	149.00	131.00	112.00	93.00	75.00	56.00	37.00	19.00	
30,001 - 40,000	\$291.60	267.00	243.00	219.00	194.00	170.00	146.00	122.00	97.00	73.00	49.00	24.00	
40,001 - 50,000	\$360.00	330.00	300.00	270.00	240.00	210.00	180.00	150.00	120.00	90.00	60.00	30.00	
50,001 - 60,000	\$515.40	472.00	430.00	387.00	344.00	301.00	258.00	215.00	172.00	129.00	86.00	43.00	
Over 60,000 – See the complete fee chart – go to dmv.idaho.gov													
Trailers - \$15.00 for 1-12 months; \$105.00 for permanent.													
Other Fees: Idaho Base Plate\$3.00 for trailers and tractors; \$6.00 for all other power units Safety & Insurance\$3.00 for power units with operation type of "P" (Private) or "H" (Haul for Hire) Administration\$4.00 on all units Emergency Medical Service (EMS)\$1.25 on all power units Project Choice\$3.00 per power unit 60,000 pounds or less Temporary Vehicle Clearance (TVC)\$18.00 per unit – only when TVC is requested Other..... Include any other fees here, such as backing plate fees (\$3.00) for non-Idaho-based vehicles, hazardous materials endorsement fees (\$10.00), etc.													